Definitions for Open Data – Course Enrolment and Completion

Column	Definition
[Definition of extract]	This extract contains course enrolment and completion information for all Distributed Learning schools, Summer schools, and all public schools. The data in this table begins with school year 2009/2010.
[Technical Notes]	The Course Enrolment and Completion dataset consists of course level achievement data submitted to the Ministry of Education by schools. Currently the Ministry collects this information from the following schools: • Independent Distributed Learning Schools (all grades) • Public Distributed Learning Schools (all grades) • Summer Schools (grades 1 to 12) • All public schools (including Continuing Education and Alternate Education Centres) offering Grades 8 through 12 'Msk' (masked) values are for numbers fewer than 10, to prevent the identification of individuals. This extract excludes skills exploration and other trades courses that were reported out by the ITA (Industry Training Authority).
[Key References]	**Ministry of Education: Reporting on K-12 Glossary of Terms** https://studentsuccess.gov.bc.ca/glossary **Student Achievement Data Exchange (SADE)** https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/program-management/data-collections/sade **Handbook of Procedures** https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/graduation/handbook_of_procedures.pdf
SCHOOL_YEAR	The school year that commences on July 1 and ends the following June 30. For this data set, the earliest school year is '2009/2010'.
DATA_LEVEL	Use this column to select results at the province- or district-level. Values: 'Province Level' 'District Level'
PUBLIC_OR_INDEPENDENT	Use this column to select only public schools or independent schools. Values: 'BC Independent School' 'BC Public School'

Column	Definition
DISTRICT_NUMBER	The number of the school district. This does not include independent school authorities. This value is a 3-digit string (e.g. 005, 023). However, leading zeros may be automatically removed when opening the file in Excel. See the *Working with the Course Enrolment and Completion extract* guide for tips on how to prevent this from happening. For the actual name of the district, please see the column DISTRICT_NAME.
DISTRICT_NAME	The name of the school district or independent school authority. Independent school authority numbers are included at the end of the name (e.g. NELSON CHRISTIAN SCHOOL SOCIETY (IATHNBR:502)). For the number of the district, please see the column DISTRICT_NUMBER.
LOCAL_COURSE_CODE	The course code that has been locally assigned by the school or district. There are over 3,600 unique values in this column.
COURSE_DESC	The description of the course that corresponds to the LOCAL_COURSE_CODE. There are over 2,700 unique values in this column.
COURSE_GRADE	The grade level of the course (not necessarily of the student). Values: '1' through '12' 'K' (= Kindergarten)
ENROLMENT	The count of students enrolled in the course.
COMPLETED	The count of students who completed the course and had an assigned mark. A withdrawal of any type is not considered a completion.